



CASH AUDIT FORM

DATE: _____

STORE #: _____

	REGISTER 1	REGISTER 2	REGISTER 3
CASH:			
CHECKS:			
CREDIT CARDS:			
CHARGES:			
PAID OUTS:			
OTHER:			
SAFE DROPS:			
VENDS:			
SUBTOTAL:			
LESS SALES:			
TOTAL BY REGISTER:			

COMBINED REGISTER TOTAL: _____

SAFE COUNT			
COINS		BILLS	
DENOMINATION	DOLLAR AMOUNT	DENOMINATION	DOLLAR AMOUNT
\$0.01	_____	\$1.00	_____
\$0.05	_____	\$5.00	_____
\$0.10	_____	\$10.00	_____
\$0.25	_____	\$20.00	_____
SAFE TOTAL: _____			

SAFE TOTAL: _____
+ COMBINED REGISTER TOTAL: _____
- START FUND: _____
= OVER/SHORT: _____

Manager Signature

Auditor Signature

ATM (BOOKS): _____
- ACTUAL: _____
= OVER/SHORT: _____

RETURNED CHECKS (BOOKS): _____
- ACTUAL: _____
= OVER/SHORT: _____